# Summer 2025 Language Institute at Penn State

Registration Material Checklist

All items on this list are required for registration in Language Institute courses. To ensure proper processing of your materials, please email all registration materials (listed in step 1) together and carefully follow the instructions in step 2.

## Step 1

Gather and submit all registration materials:

* [Non-degree High School Enrollment Form](https://admissions.psu.edu/apply/requirements/options/dual-credit-enrollment/) (complete and save)
* High School Credit Registration Form (page 2 of this packet)
* Unofficial transcript
* Letter of recommendation
* Standardized test scores (optional, but very much preferred) **Submit:** Email all registration materials (together) to [langinst@psu.edu](mailto:langinst@psu.edu)

## Step 2

Check your personal email for detailed instructions on the steps you must take to finalize the enrollment process. You should receive this email approximately one week after we receive your complete packet of materials. You will not be enrolled until all steps listed in the email are complete.

Students under the age of 18

Students under the age of 18 are only permitted to enroll in Penn State courses taught by instructors with Pennsylvania clearances. All instructors for the 2025 Language Institutewill have these clearances; however, students under the age of 18 will be placed in a hold status to ensure that they do not enroll in a non–Language Institute course that is not permitted for high school students.

Please see full details at [https://dus.psu.edu/dual-enrollment-guidelines.](https://dus.psu.edu/dual-enrollment-guidelines)

## Request for Accommodations and General Questions

If you believe your child may need accommodations to participate in this program, or if you have any other questions, please email [langinst@psu.edu](mailto:langinst@psu.edu) .

# High School Credit Registration Form

Summer 2025 Language Institute at Penn State

TO BE COMPLETED BY A PARENT OR LEGAL GUARDIAN.

Please print in ink or type and be careful not to skip any sections of this form. All information is required for registration.

## Student Information

Last name: First name: Middle initial: Birth date (month/day/year):

Penn State ID (if known):

Home mailing address (street or p.o. box): City: State: Zip code: Country: Home phone number:

School district:

Student’s grade in fall 2024:  9  10  11  12  Other

## Parent/Legal Guardian Information

Last name: First name:

Email address:

*Penn State will use this email address to communicate logistical information regarding the program.*

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| --- | --- | --- | --- | --- |
| Course Selection |  | | | |
| Course abbreviation | Course # | Credits | Credit or Audit | a.m. or p.m. |
| (e.g. SPAN) | (e.g. 1.701) | (typically 4) | (C or A) | (if applicable) |

For tuition rate and fees, visit [tuition.psu.edu](https://tuition.psu.edu/). Your bill will be system-generated and will be accessible through the student’s LionPATH account.